

Post-Pandemic Reporting Form

Name of Parish / School:				Date:	
City:				Deanery:	
Name of Person Completing Report:					
Personnel					
	# Before flu	# Became ill	# Hospitalized	# Deceased	# Relocated/Resigned
Clergy					
-Priests					
-Deacons					
Full-Time Parish Staff					
-Office					
-Pastoral					
-Formation					
-Maintenance					
Part-Time Parish Staff					
-Office					
-Pastoral					
-Formation					
-Maintenance					
School (if applicable)					
-Administration					
-Office/Secretarial					
-Teachers					
-Teachers' Aids					
-Maintenance					
What are plans for bringing staffing back to pre-pandemic levels?					
Will any pre-pandemic positions be cut? Please specify.					
Grounds / Buildings					
Were the changes to the buildings called for in Stage 4 implemented in a timely manner?				() Yes	() No
How were the changes received?					
What were the problems with implementation?					
Were the changes to the buildings called for in Stage 5 implemented in a timely manner?				() Yes	() No

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How were the changes received?			
What were the problems with implementation?			
Any comments or suggestions?			
Were any parish or school buildings used as:	Yes	No	Specify
-Housing for the sick / displaced	()	()	
-Screening center for the sick	()	()	
-Hospital	()	()	
-Morgue	()	()	
-Distribution Center (supplies, meals) [please specify]	()	()	
-Government Office / Agency [please specify]	()	()	
-Other [please specify]	()	()	
-Notes / Comments / Description:			
What are plans for bringing buildings back to regular use?			
Pastoral Care			
Were any of the clergy or lay volunteers assigned exclusively to care of the sick / dying / bereaved? Please specify (give names and contact information).			
Did any of these individuals themselves become ill? Please give #.		() Yes # _____	() No
Did any of these individuals themselves die? Please give #.		() Yes # _____	() No
Was the parish asked to provide material assistance to those in need <i>as a result of the pandemic?</i>	Yes	No	Estimated Amount (\$)
-Housing	()	()	
-Food	()	()	
-Medical Supplies	()	()	
-Transportation	()	()	
-Utilities	()	()	

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During the Pandemic, how many households received pastoral care, in the form of:		Number:
	Regular phone contact:	
	Pastoral visits:	
	Communion to the homebound:	
How many individuals received the following sacraments / liturgical rites <i>as a result of the pandemic</i> :		Number:
	Anointing of the Sick	
	Viaticum	
	Christian Burial – Full Rite from the OCF	
	Christian Burial – Shortened Rite produced by the Diocese	
	Baptism – by clergy	
	Baptism – by clergy (in danger of death)	
	Baptism – by laity (in danger of death)	
	Was the booklet prepared by the Diocese for use in danger of death used?	
	Confirmation (in danger of death)	
	Marriage (in danger of death)	
	General Absolution (Form III)	
Are there mental health or other resources that you need assistance accessing? Please specify.		
Liturgy		
Were the changes to liturgical practice called for in Stage 4 implemented in a timely manner?	() Yes	() No
How were the changes received?		
What were the problems with implementation?		
Were the changes to liturgical practice called for in Stage 5 implemented in a timely manner?	() Yes	() No
How were the changes received?		
What were the problems with implementation?		
What are your plans for remembering the dead (for example, is a memorial Mass planned for all the dead of the parish)?		
Any comments or suggestions?		

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Finances

Please estimate the following:

	Direct costs incurred as a result of the pandemic:	
	Loss of income as a result of the pandemic:	
	Costs required for reconstitution:	

What are your plans for meeting expenses?

Communication

How did you keep in touch with members of your parish/school? What worked the best?

How did you keep in contact with the Diocese? What was most helpful?

What other sources of information did you find to be helpful?

Suggestions / Comments / Concerns

Is there anything else that you would like us to know?