
MISSIONARY COOPERATIVE PLAN – DIOCESE OF DAVENPORT

How to apply:

Please submit a formal letter requesting inclusion in the Diocese of Davenport Missionary Cooperative Plan along with a letter of Good Standing. **(Missions must submit a new appeal each year.)**

The following information needs to be included in the original “Request Letter”:

- The **name of the mission** and the country/diocese where the mission is located.
- E-mail address for the mission representative in the U.S.
- Information about the speaker(s) who will visit the parishes.
- **Letter Good Standing**– if you are accepted in the Mission Coop Plan and original “Letter of Good Standing” on letterhead from the Diocesan Bishop, or Superior of Board President, for every individual to speak, must be mailed to our offices. **Final parish assignments will not be made without the letter(s) of Good Standing.**
- A description of the work done by your (arch) diocese, mission or organization.
- Why your (arch) diocese, mission or organization should be considered for participation in the MCP.
- How MCP funds will be used.
- Who will directly benefit from these funds
- Specify that you are authorized to function legally as a 501(c) (3).
- If the Mission is listed in the **U.S. Official Catholic Directory**, tell us the diocese, section or page number in the current directory where we can find its inclusion.
- The Letter must be stamped with the seal of your (arch) diocese, institute or society.

MISSIONARY COOPERATIVE PLAN – DIOCESE OF DAVENPORT

About the Missionary Cooperative Plan

- **Letter Good Standing**– if you are accepted in the Mission Coop Plan and original “Letter of Good Standing” on letterhead from the Diocesan Bishop, or Superior of Board President, for every individual to speak, must be mailed to our offices. **Final parish assignments will not be made without the letter(s) of Good Standing.**
- Please do not request Mass stipends through the Missionary Cooperative Plan.
- Pre-printed pew envelopes must include instructions that parishioners are to make the check payable to the parish or Diocese of Davenport. CHECKS MAY NOT be payable to the mission.
- The MCP appeal weekend requires a speaker to appear in person at the Masses to make an appeal for prayer and financial support. Groups may not request a letter to be read at the Masses and a collection taken in lieu of a personal appearance.
- **The Diocese of Davenport and its parishes do not provide for or reimburse travel cost, shuttle services to or from the airport, or lodging accommodations. It is the speaker’s responsibility to provide for his or her own housing arrangements as well as transportation between parish sites and/or the airport.**

Sent the Application to:

Kent Ferris
Diocese of Davenport – Missionary Cooperative Plan
780 West Central Park Avenue
Davenport, IA 52804–1901

Submission of an application and letter of Good Standing does NOT indicate acceptance in the MCP. Applicants will be notified of our decision at the end of February early March.

Letter Good Standing– if you are accepted in the Mission Coop Plan and original “Letter of Good Standing” on letterhead from the Diocesan Bishop, or Superior of Board President, for every individual to speak, must be mailed to our offices. **Final parish assignments will not be made without the letter(s) of Good Standing.**